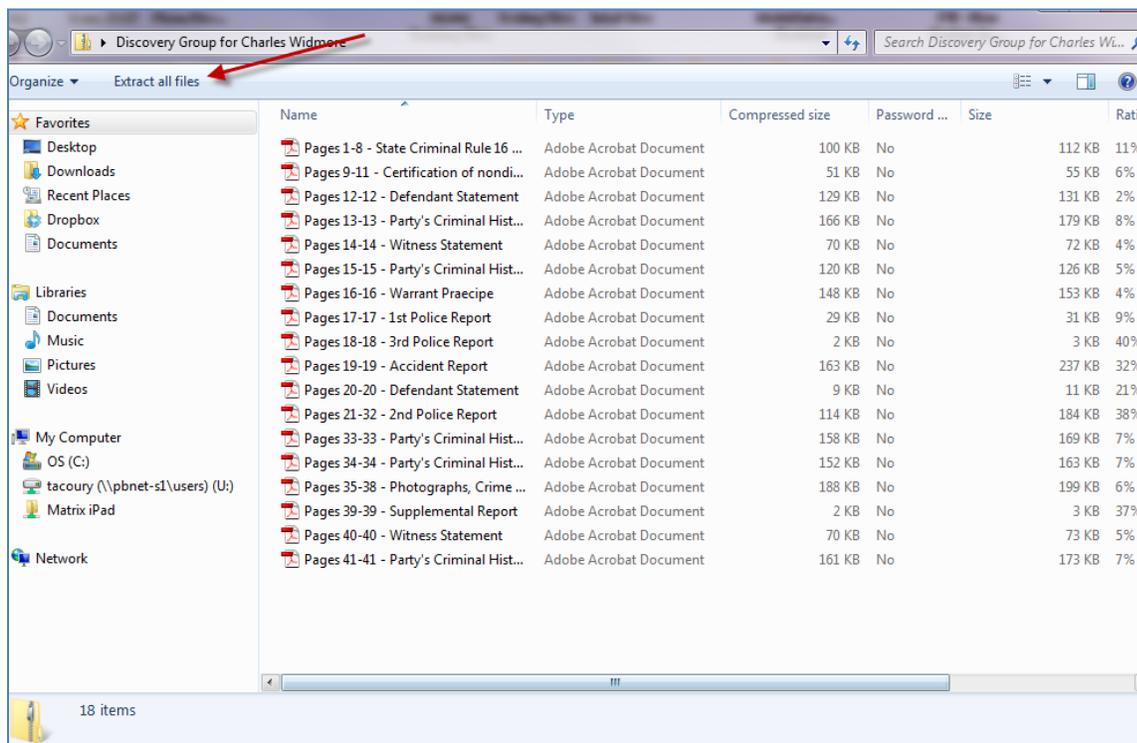


Batch printing documents after downloading from MatrixDiscovery

To print documents after downloading from MatrixDiscovery

When downloading documents using the Download All feature in MatrixDiscovery, files automatically download into a zip file. You can print the pdf files in a batch:

1. Unzip the file,
 - a. Inside the folder, click **EXTRACT ALL FILES**.
 - b. When the *Extract Compressed (Zipped) Folders* dialog appears, click **Extract**.



2. Select and Print all files for *each type*.
 - a. To select multiple files, click the first file, then hold the SHIFT key and click the last file.
 - b. To print, right-click on the selected group, then select **Print**.