



<https://Discovery.FranklinCountyOhio.gov>

Send questions to matrixhelp@franklincountyohio.gov

MatrixDiscovery: Defense Attorney Portal

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MatrixDiscovery – Defense Attorney Portal

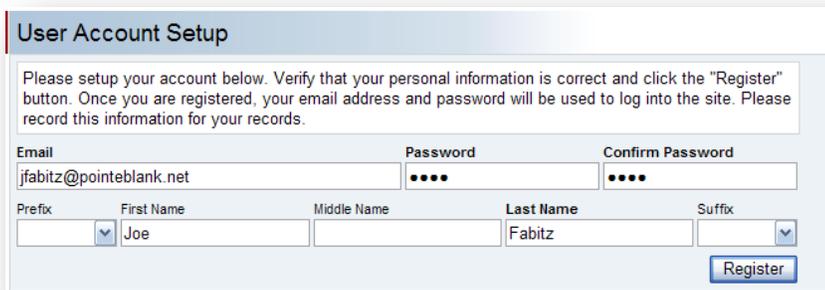
INTRODUCTION

With MatrixDiscovery, prosecutors and defense attorneys can share discoverable information through a secure web-based portal. Defense attorney registration is initiated from MatrixProsecutor. Once attorneys are registered, they can log in to MatrixDiscovery to access and manage the discovery packages received from the prosecutor.

NOTE

CONTACT THE COUNTY PROSECUTOR’S OFFICE FOR DISCOVERY REGISTRATION. AN E-MAIL ADDRESS IS REQUIRED.

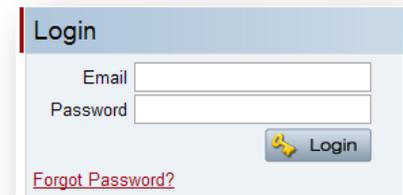
Once registered, defense attorneys are able to create their own username and password for login. This will allow them to access the defense attorney portal and view discovery documents for any matter they are assigned to in MatrixProsecutor. Defense attorneys cannot view discovery documents for any matter until they have completed this one-time discovery registration process.



User Account Setup

Please setup your account below. Verify that your personal information is correct and click the "Register" button. Once you are registered, your email address and password will be used to log into the site. Please record this information for your records.

Email	Password	Confirm Password		
<input type="text" value="jfabitz@pointeblank.net"/>	<input type="password" value="••••"/>	<input type="password" value="••••"/>		
Prefix	First Name	Middle Name	Last Name	Suffix
<input type="text" value=""/>	<input type="text" value="Joe"/>	<input type="text" value=""/>	<input type="text" value="Fabitz"/>	<input type="text" value=""/>



Login

Email	<input type="text"/>
Password	<input type="password"/>

[Forgot Password?](#)

DOCUMENTS ON THE DEFENSE ATTORNEY PORTAL

Defense attorneys are able to view, download and print documents sent to MatrixDiscovery from MatrixProsecutor.



Home Discovery Logout

Discovery Work List

Incident Date From Thru 02/09/2009 Total Results: 4 Case Number

Case Number	Incident Date	Defendant	Prosecutor	Defense Demand	Prosecutor Demand
	8/13/2008	Name: Chapman, Anthony DOB: 08/12/1990 Gender: M	Belcher, Robin	Not Requested (0)	Not Requested (0)
	9/8/2008	Name: Gettemy, Steven L. DOB: 06/16/1967 Gender: M	Not Assigned	Delivered (4) 1/9/2009	Not Requested (0)
	8/9/2008	Name: SMITH, ALBERT G. DOB: Unknown Gender: Unknown	Belcher, Robin	Requested (0) 1/9/2009	Requested (0) 1/9/2009
123445	4/27/2002	Name: BROWN, NADIYAN DOB: 02/09/1978 Gender: F	Chaney, Cathleen	Delivered (3) 1/8/2009	Requested (0) 1/8/2009

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Discovery Documents

Pages	Type	Description	Size	Delivered On
1 - 1	Incident Report	Incident Report	73.29 KB	1/9/2009 4:43 PM
2 - 4	Witness Statements	Witness Statements	80.08 KB	1/9/2009 4:43 PM
5 - 11	1st Police Report		192.36 KB	1/9/2009 4:44 PM
12 - 22	Parties Criminal History	CCPO Records Check	175.37 KB	1/9/2009 4:44 PM

To manage documents using MatrixDiscovery:

1. Log in to MatrixDiscovery to display a list of matters that have been assigned to the attorney in MatrixProsecutor.
2. Click on the (#) found in the Defense Demand column to review the discovery documents which have been delivered.
3. Click on the folder icon next to the document to be opened. Click **Open**.
 - a. Text files will open in a pdf file. They can be viewed, saved, or printed.
 - b. Multimedia files will open in the appropriate media player. They can be played, saved, or burned to a disc.
4. The 'Last Viewed On' column will be updated with the date and time the document was opened.

DOCUMENT BATCH DOWNLOADING

MatrixDiscovery allows the user to download a group of documents for a defendant at one time. A zip file is created with each document in a grouping which can be saved or opened.

To use Document Batch Downloading:

1. Click on the (#) found in the Defense Demand column. This opens the documents for the selected case.
2. Click the **Download All** link associated with the group of documents to be downloaded into a zip file.



- When the zip file has been created, the *File Download* dialog box will open. Select **Save** to save the zip file to your computer.

Cases remain on the Discovery Work List until the defendant is given a disposition. To find and view a disposed case, search by case number or use the **Advanced Search** feature.



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	8/9/2008	Name: SMITH, ALBERT G. DOB: Unknown Gender: Unknown	Belcher, Robin	Requested (0) 1/9/2009	Requested (0) 1/9/2009
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